

INFORMATION SERVICES

POLICY COMMITTEE

REPORT

June 9, 2010

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INTER-OFFICE MEMO

TO: Information Services Policy Committee

FROM: Terry Lowe, Systems Coordinator, Information Services

DATE: June 9, 2010

SUBJECT: Monthly Report

SYSTEMS DEVELOPMENT PROJECTS

1. InterLinc eGov

I.S. completed the new County website including the revised villages information on 06/01/10. The County WAC met for the third time to review the site and will be meeting again on 7/08/10. WAC approved the site as production ready, we plan to go live the week of 06/21-25. Media release information and go live dates will be coordinated by Gwen. The Special Needs Linc continues to be demonstrated with the most recent one taking place in David City on 05/17/10. LLCHD has joined the SNL group and has asked for time to give additional input to the process. Doing so will delay the roll out of this application until the fall of 2010.

2. EnterpriseOne (PeopleSoft)

We returned to a normal support mode with only a ½ FTE commitment.(80hrs per month) We actually averaged less then 30hrs per month for the full FY resulting in a savings of \$44,181.00. The Technical Support manager provided new processor upgrade information to the E1 management group along with other related support issues.

3. Parks and Recreation Class Registration System

Please see project information and related charts.

4. Inmate Tracking and Management System

IS sent Dennis the FY end summary for the project along with the projected needs for funding next FY, (\$ 87,264.00). Please review project information and related charts.

5. Vendor Software Support/Selection (nothing new to report)

Information Services continues to be engaged in a limited way for a number of efforts to help select or do major upgrades to vendor software packages. LLCHD continues to implement the new medical records system. LFR is in the planning/implementation stages to deploy TabletPC, the replacement product of EMS Pro. Some, but very limited, evolvment with the Permits Plus to Accela Automation project.

PROJECT

REPORTS

PARKS & RECREATION CLASS REGISTRATION

Project Manager: Mark Wieting
Analyst: Chris Plock, Nick Wemhoff
Project Team: Sandy Myers

June 7, 2010

Project Description:

This is a rewrite of the Parks and Recreation Class Registration. This currently is mainframe system which is manned by Recreation staff taking registrations from the mail or over the phone. The new system will allow for the public to register and pay for their classes themselves via the City/County web site. It will also allow staff to register persons for classes via phone or mail as is done currently. The system will monitor the registrations real time so that the maximum registrants is not exceeded. Staff will be interviewed to find any bottlenecks and areas for improvement in the registration process.

Current Events:

05/10 * No work done on this project in May due to other assignments.

Future Events:

06/10 * Work will continue to be done coding and testing the new application. Also, we will continue to meet with Parks staff to fine tune the business procedures.

History:

10/09 * There was a kick off meeting held to introduce the development team and the Recreation staff to be involved. A budget of 700 hours (\$50,400) and a development time frame of 6 - 9 months was disclosed. Sandy will provide to I.S. a list of staff members to begin the interview processes in November.

11/09 * No work was completed on this project as we never received the list of interviewees.

- 12/09** * No work was performed on this project as we have not received the list of persons to interview.
- 01/10** * The project team performed interviews with staff from three different Recreation Centers, the Nature Center, Shelter administration, and the web assistant. Information was gathered from all areas and it will be determined later what areas may fall outside the scope of this project.
- 02/10** * The team met to discuss what items brought up at the interviews will be included in this project and which will be handled through separately funded projects later. The items which are being excluded from this project are: Shelter reservations, special events such as teen dances for which tickets are pre-sold and gift cards. Also, concerns were raised pertaining to different methods in which the individual centers perform the same tasks, class discounts, scholarships, payment plans, check in/out procedures, and the after-school programs among others. These were discussed with Sandy at a meeting on February 26th. The new system must invoke standardized procedures and it will be the task of Parks staff to determine this standardization.
- 03/10** * We met with Sandy to review one more time some of the results of the interviews and talk about ideas for the new system. Due to other high priority projects which Nick and Chris needed to work on, no other work was done on this project.
- 04/10** * No work was performed on the project during April due to Chris and Nick being pulled for what were deemed higher priority projects, namely the new County web site and transfer of the City web management to CIC.

COUNTY CORRECTIONS INMATE MANAGEMENT

Project Manager: Mark Wieting

June 7, 2010

Analyst: Jim Jambor

County Corrections Project Team: Kent Griffith, Melanie Koch

Project Description:

This is a rewrite of the current Lancaster County Corrections Inmate Management System. This has been a native ADMINS system for close to 10 years. With the building of a new facility, the IMS needs to have some major enhancements, as well as be upgraded to make use of the advantages provided by a web based environment. The data will remain based in the ADMINS data structures, but all presentation will be browser based through the internet. This will allow full integration with the rest of the CJIS members while providing more capability for display of graphics and photos, as well as a more modern visual presentation.

Completed Modules:

Admissions	04/10/2010
Charges	04/20/2010
Property	04/28/2010
Inmate Account	05/03/2010
Investigative Reports	05/10/2010
Physical Location	05/20/2010

Current Events:

05/10 * Completed Inmate Account and Investigative Reports modules.

Future Events:

06/10 * Complete the Discipline, Classification, Cell Transfer, Programs, and Referrals modules.

History:

10/09 * The County Board unanimously approved the project at their staff meeting on 10/29/2009. Work is to begin immediately with a duration of one year and a budget of \$115,000.

- 11/09 *** We had a kickoff meeting with Corrections staff on November 5th where the budget and time line were laid out and the Board's approval of the project was passed on. At another meeting on November 18th, we talked about looking at other products to glean some ideas for this system. Melanie sent me some URLs of vendors and I will take a look at them. Otherwise, we will not be starting any work on this project until we finish up two other projects being worked on in the current system, Check Printing and Passdown Logs. Neither of these was included in the original estimate of the new system.
- 12/09 *** Check printing and Passdown logs were not implemented as hoped, so work continues on these projects. The project team did meet with three correctional officers to talk about the booking process and get their ideas for improvements and enhancements which were documented. Work has begun on the common routines, startup processes and the overall page design.
- 01/10 *** Neither of the outstanding projects, Passdown logs and Check printing were approved or implemented. Work was started on a name lookup/add/update module which could be called from any other module as needed. The basic flow of this module has been completed, but the editing and updating portions remain to be done. The name search is an integral part of the booking process, so it must be done before the booking process can be started. Work continued on the basic design of the page working with frames. The current standard frame will not work as is, because we will need more than the 3 programmable navigational buttons provided.
- 02/10 *** The Passdown log project was implemented in early February. The name search module was completed and work was started on the Booking module. We will first work on full form, then short form. The lookup window process is nearing completion and when done will implement it where necessary. Also, work continued on the heading/frame of the pages. We also met with Corrections staff on the cell/welfare checks and commissary/inmate accounting.
- 03/10 *** The programming for the name lookup/update, scars, aliases, and booking process has been completed pending approval from the customer. We believe we will be able to duplicate the activity and process for cell/welfare checks and commissary/accounting in a manner close to what they have found from vendor systems. We will look into this next month in more detail.
- 04/10 *** The Admission, Charges, and Property modules have all been completed as far as the coding. They will still need to be user tested. We are currently working on Inmate Account, Investigative Reports, and Inmate Physical Location. This puts us about two weeks ahead of schedule at this point.